

ENVIRONMENTAL STUDIES INTERNSHIP PROGRAM



HANDBOOK - PART 1

- ⇒ General Info About the ES Internship Program
- ⇒ How to Enroll in the ES Internship Course (EnvS 192)
 - ⇒ Tips on How to Find and Obtain an Internship
- ⇒ The ESIP/EnvS 192 Application and Waiver Forms

*Environmental Studies Program
University of California, Santa Barbara*

Environmental Studies Internship Program Handbook - Part 1

Table of Contents

1. What is an Internship?	3
2. Internships Can Help You Obtain Critical Skills!	3
3. ES Internship Program (ESIP)	4
• Who May Participate in The ESIP?	
• Academic Credit (Env S 192)	
• Student Requirements for Academic Credit	
• Paid vs. Non-Paid Internships and the Barker Scholarship	
• Student Intern's Role as a UCSB Representative	
• The Seven Steps to Receive Academic Credit for an Internship	
4. Tips on How to Find and Obtain an Internship!	8
#1. Use UCSB's Career Services Office	
#2. Visit UCSB Library's <i>Info Surf</i> Website	
#3. Use Your Personal Contacts, Family, and Friends	
#4. Professional Career Interviews and The Environmental Studies Associates	
5. Words of Wisdom From ES Alumni & Past ESIP Participants	10
6. ESIP GPA Waiver Form	11
7. ESIP Non-Major Waiver Form	12
8. ESIP Student Internship Application	13

HANDBOOK - PART 2 (INFO INCLUDED)

You will receive Part 2 from the ESIP Coordinator once you have obtained an internship and are ready to complete the appropriate paperwork to receive academic credit. The Handbook will contain:

1. Setting Goals for Your Internship
2. Why are You Doing an Internship?
3. Why Keep a Journal?
4. How to Keep a Journal
5. ESIP Agency Evaluation
6. ESIP Final Question Set
7. ESIP Mid-Quarter Question Set

1. What is an Internship?

An internship is any career-related work experience of limited duration in which an individual takes on responsible roles outside of the traditional university environment: in a non-profit organization, a government office, or a for-profit business. Programs can be structured or unstructured, as long as there is training and supervision involved. Positions may or may not be paid, and the student may or may not receive academic credit. Students can do internships during the fall, winter, spring or summer terms.

The Advantages of an Internship:

Internships allow students to relate theory to practice--to apply what you have learned in the classroom to the "real" world. Internships allow one to do this in a protected environment, under supervision, they may also be allowed to see a particular work setting from top-to-bottom while at the same time having their own specific projects to work on.

Internships allow an undergraduate to:

- Relate theory to practice--to apply what you have learned in the classroom to the "real" world
- Integrate academic preparation with professional challenges
- Try out a specific career area and work environment
- Explore and make decisions about future career options
- Obtain a full and realistic view of workplace culture and expectations
- Find a mentor and build professional networks in a selected career field of interest
- Learn and improve communication skills such as: teamwork, interpersonal skills, networking and presentation skills
- Gain experience in job-seeking skills such as resume and cover letter preparation and interviewing
- Develop self-confidence, values, assertiveness, and decision-making abilities

2. Internships Can Help You Obtain Critical Skills

According to a graduate survey conducted by the *Environmental Careers Organization*, what environmental alumni felt was needed to help today's students best prepare for a career in an environmental field were:

- Take more fieldwork and hands-on classes
- Receive guidance in course selection and career preparation
- Seek out resources and **participate in internships** and activities outside of school

When UCSB ES alumni were asked in a recent survey what they felt was the deciding factor(s) that helped them land a job or get accepted to graduate school their top answer was not good grades, but the amount of "real" world experience they had. "Graduates who have not sufficiently developed their communication, interpersonal, and analytical skills can often find themselves at a disadvantage when it comes time to compete in today's job market." An employer wants to be sure they are hiring an employee who is versatile, self-reliant, has a high level of self-esteem, can fulfill leadership positions, and can be trusted to do the job. Unfortunately, too often graduates find themselves lacking in many of these qualifications because of their difficulty to practice such skills while enrolled in a traditional course or reading text books.

ES students who realize they can obtain valuable practical skills by participating in the Environmental Studies Internship Program stand a much better chance at landing their ideal job when they graduate. Not only does an internship provide the hands on experience they need, but also the opportunity to do so while earning academic units which fulfill major requirements.

The bottom line, the classroom will provide the necessary formal education; but to obtain the “practical” skills needed to transition right into the work force has to be obtained by participating in outside programs such as an internship. The opportunities to develop these skills deemed important by both ES alumni and industry executives are available, but only those students who are motivated enough to take advantage of them will reap the rewards. By pursuing an internship through the Environmental Studies Internship Program a student will take a major step towards acquiring such skills.

3. Environmental Studies Internship Program at UCSB

The ES Internship Program (ESIP) at UCSB was initiated in 1973 to compliment a student’s classroom education with practical “hands-on” experience in their field of interest. Although the ESIP is just one UCSB internship program, but it has evolved into one of the largest academic internship program on campus.

Although internships are not required, over two thirds of all ES students complete at least one internship before graduating. And many often elect to do two or more. The ESIP averages over 100 internship placements per year with students working in local, statewide, national, and even international internships. Positions are generated and listed by the Environmental Studies Internship Coordinator who can assist students in selecting appropriate internships to meet their learning objectives.

The ESIP maintains a computer database with approximately 100 local agency listings and more than 200 non-local internship opportunities. The database can be accessed via the internet from the ES Program’s webpage (www.es.ucsb.edu). In addition to the database, students are encourage to seek internship positions outside the ES database. The ES Program maintains a number of computer workstations which may be used to access the World Wide Web to look for internship opportunities around the world or develop a cover letter or resume. Students who have questions regarding the ESIP and its database are encouraged to speak with ESIP Coordinator or the ES Student Peer Advisors. They are available to assist any student with questions they might have regarding the ESIP.

Who May Participate in The ESIP?

The Environmental Studies Internship Program (Env S 192) is open to upper-division (Junior or Senior) ES and Hydrologic Sciences majors. The ESIP asks its participants have an overall GPA of 3.0 or higher. However, if an interested student’s GPA is below a 3.0, they are encouraged to seek permission to participate in the ESIP by completing the *ESIP’s GPA Waiver Form*. The ESIP also accommodates non-ES majors as long as they are able to successfully justify their interest in pursuing an environmental internship and why their own department will not give credit for the internship. Non-ES majors must complete the *Non-major Waiver Form* before participating in the ESIP. Both the *GPA and Non-major Waiver Forms* are located at the back of this handbook or can be obtained from the ES Peer Advisors or the ES Internship Coordinator.

An internship orientation/information session is offered by the ES Internship Coordinator both at the beginning of the first and the end of the 9th weeks of each quarter. Students who wish to pursue an internship are encouraged to attend one of these meetings at least one quarter before they want to begin an internship. Enrolled interns who wish to continue their internship for credit do not need to attend the information orientation again or submit the 192 application again. However, they will have to complete a new proposal form for each additional quarter they plan to register for course credit.

Academic Credit (Env S 192):

Students enrolled in the ESIP course (Env S 192) receive upper-division credit for their internship. Interns must work under an ES faculty advisor as well as the direction of the ESIP Coordinator. Academic credit

is awarded on a Pass/No Pass format only. Units are assigned according to the number of total internship hours fulfilled by the student: every 30 hours completed is equal to one unit. ES and Hydrologic Sciences majors may receive up to a total of 12 units of Env S 192, of which no more than four may apply towards their major requirements. Hours for any one internship may be spread over one to three quarters, depending on the requirements of the agency and the time commitment by the student. The ESIP runs year round and students may obtain and complete a number of different internships while at UCSB.

Note: Students who wish to receive academic credit for an internship must be enrolled in the Environmental Studies 192 course by the end of the second week of the quarter they are interning. Unfortunately, credit for past internships cannot be retroactively awarded, so be sure to enroll the quarter you want credit.

ESIP Requirements for Academic Credit:

An Env S 192 course syllabus is provided at the beginning of each academic quarter by the Internship Coordinator. It will list the time, date, and room in which the mid-quarter seminar will be conducted as well as the due date for the required assignments for that specific quarter.

There are six requirements that must be fulfilled to receive academic credit through Env S 192:

- 1.) Keep an Experiential Journal: Through the course of the internship, the student must keep a journal in which they record their reflections, ideas, and criticisms regarding their internship experience. The format can vary, but one condition is that it be kept current. Experiential journals must be recorded faithfully; not “filled in” at the last minute (it’s easy to tell). We expect at least one page per week at the minimum. Journals are reviewed by the faculty advisor so neatness, grammar, and clarity are important. Students are encouraged to embellish their journal with photos, drawings, projects completed, etc. Completed journals must be turned in by the end of the quarter due date posted on the course syllabus.
- 2.) Attend the mandatory Mid-Quarter Seminar and Complete the Mid-Quarter Assignment: This short question set is located in the ESIP Handbook-Part 2. It must be completed during the 5th week of the quarter and turned in at the mid-quarter seminar meeting. The mid-quarter seminar is a one-hour meeting run by the ESIP Coordinator and consists of a group discussion between all enrolled Env S 192 students reflecting on their internship experience to date and expectations for the next five weeks. Completion of both the mid-quarter assignment and attendance at the seminar is mandatory. An alternate written assignment is available from the ESIP Coordinator for those who cannot attend due to a time conflict.
- 3.) Intern Evaluation: A performance evaluation form is mailed to the intern supervisor during the middle of the quarter. Once completed by the supervisor, the intern is required to review the evaluation and both need to sign it. **The intern**, not the supervisor, are responsible for making sure it gets completed and returned to the ESIP coordinator by the end of quarter due date.
- 4.) Agency Evaluation: This form, completed by the intern, evaluates the sponsoring agency and the internship experience. This input is important and used to evaluate and advise other students about internship selections and to evaluate the ESIP. The evaluation form is located in the Handbook-Part 2 and must be signed by both the intern and supervisor and returned by the end of quarter due date.
- 5.) Complete Internship Hours: The intern must complete all work hours contracted with the agency, as indicated on the ESIP Internship Proposal. Each academic unit equals 30 hours of work. If a student is not able to complete the amount of hours contracted they **MUST** notify the Intern Coordinator as soon as possible or run the risk of not passing the course! Verification of all completed hours will be required from the agency supervisor via the Intern Evaluation form.

6.) End of the Quarter Question Set: A final question set (provided in the ESIP Handbook-Part 2) must be completed by the student and turned in to the ESIP coordinator by the due date published on the course syllabus. It will be turned in along with the intern's journal and two evaluation forms. Failure to do so will result in a No Passing grade.

Paid vs. Non Paid Internships

A vast majority of internships available to undergraduates in the environmental field tend to be non-paid or offer a very small stipend (approximately 80% to 90%). And even though some are paid, they are few and far between and can often be very competitive. Although the primary reason a student should consider participating in an internship is to obtain professional experience and practical skills, not money, it is understood some students must work to put themselves through school. Often, this eliminates them from participating in non-paid internships, and thus limits their options. Although it might seem as a major sacrifice at the time, we strongly encourage these students to find a way to pursue at least one internship as the experience they may gain is a valuable investment and very well could help them in determining what they will be doing for the rest of their life.

For those students who qualify, the ES Program, through the establishment of the *Barker Endowment in Environmental Studies*, is able to make possible two to four \$500 to \$1,000 scholarships per year to assist students who enroll in unpaid environmental internships. The purpose of this scholarship is to alleviate the financial burden of volunteer work and thus enable students to participate in the valuable hands-on learning experience which internships provide. Application information and dues dates are provided on the ES Website under *Student Scholarships*.

Student Intern's Role as a UCSB Representative

A high level of individual responsibility goes along with the privilege of earning academic credit for an internship. All participating student interns must remember they are an official representative of the ES Program and UCSB. Each student is expected to make an excellent impression by maintaining professional work habits and attitude and by meeting all deadlines without exception. If any problems arise during an internship that cannot be addressed between the intern and their agency supervisor, they are encouraged to contact the ESIP Coordinator or their faculty advisor immediately!

The Seven Steps to Enrolling for Academic Credit in ENV S 192

1.) First, do you Qualify for the ESIP?

- I have JR or SR Standing Y___ N___
- I have a 3.0 overall GPA Y___ N___ (*Petition is available, in the back of this handbook*)
- I am an ES or Hydro Major Y___ N___ (*Petition is available, in the back of this handbook*)

2.) Attend an ESIP Orientation: Students interested in pursuing an internship through the ESIP should attend one of these orientations. They are offered every 1st and 9th weeks of each quarter. Check the ES Program's listserve or the Program's Peer and Academic Advisors for exact day, time and location for these meetings. The orientation will be facilitated by the ES Internship Coordinator who will discuss any questions students might have regarding the ESIP, including placement opportunities and strategies. The course syllabus, application, and waiver forms will also be available at the orientation.

3a.) Complete the ESIP Application: The ESIP Application and waiver petitions for the GPA and Major are available in this handbook. A completed application, resume and wavier form (if you answered No to GPA and/or Major requirements) is the first step in obtaining academic credit through the Env S 192 course. Completed application, petitions, and resume are to be turned in to the Intern Coordinator or Peer Advisors

in Bren 4312 at least one quarter prior to when a student plans on participating in an internship. Only one ESIP Application is necessary as it will remain on file until the student graduates.

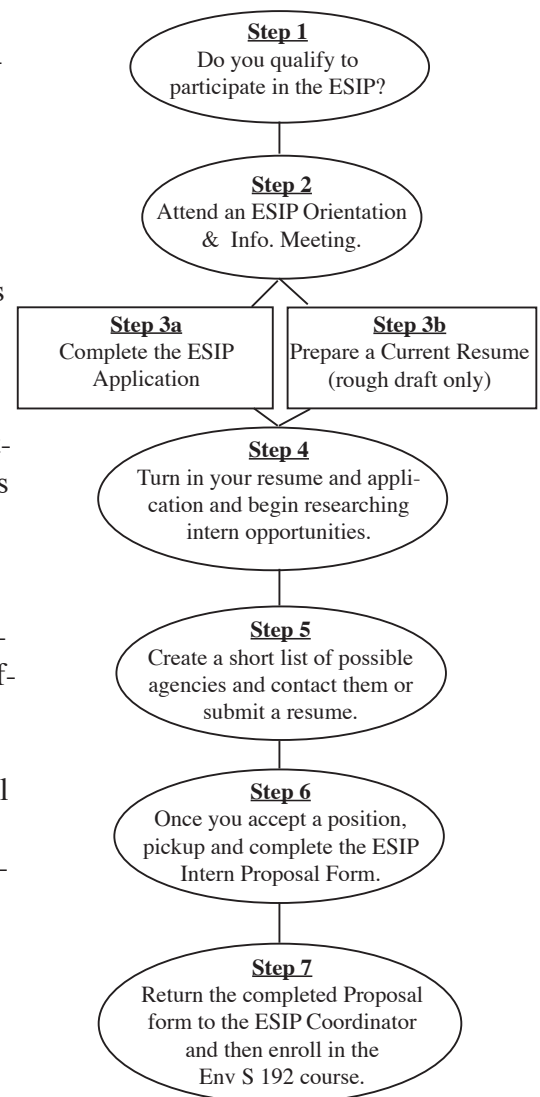
3b.) Prepare a Draft Resume: As part of the ESIP application process, all perspective interns are asked to submit a rough draft resume along with their ESIP application. The resume may be in a draft form and will not be critiqued by the ESIP Coordinator unless requested by the student. The purpose of the resume is to help the student develop the necessary material they will need when applying for internship positions with environmental agencies. UCSB's Career Services (PinkCen) offers an excellent resume writing workshop throughout the academic year. The ES Peer Advisors office also has a number of resume books and examples of former students' resumes on file for students to look at.

4.) Research and Investigate Internship Opportunities: Once an application has been approved the student may utilize a number of different resources to find an internship. The ESIP maintains its own computer data base with detailed listings and contact information for a variety of local and non-local agencies offering environmental internships. In addition, there are books, binders, posting and additional literature regarding potential internship opportunities available in the ES Peer Advisor's office (Bren 4313). **Students are also encouraged to use resources outside those provided by the ESIP.** A student may utilize the internet, personal acquaintances, or any other method to locate an internship not listed with the ES Program. The only stipulation for a student to participate in an internship is that the agency must be environmentally oriented, offer a practical and professional experience for the intern, and agree to provide regular supervision of the intern. Any "outside" internship obtained by a student must be approved by the ESIP Coordinator.

5.) Contact and Pursue Internship Possibilities: Once a list of possible internship opportunities has been compiled, the student is on their own to contact the agency(s) for an interview and/or submit the requested application material. It is important the student is very specific about the exact sort of work they would like to be doing, the time commitment, and the training they expect to receive. UCSB's Career Services (PinkCen) offers a number of workshops to improve student's interviewing skills prior to meeting for an interview.

6.) Complete the ESIP Internship Proposal: Once an internship has been lined up the student needs to notify the ES Intern Coordinator and request the ESIP Handbook, Part 2. An *ESIP Proposal Form* (available within Part 2) must then be completed and signed by the student, agency supervisor and ES faculty advisor. This proposal form serves as the "official contract" between the student, agency, and the ES Program, so it is important it properly describes the responsibilities of both the agency and of the student intern.

7.) Return Proposal Form and Enroll in Env S 192: Complete and return the *Proposal Form* to the ESIP Coordinator within the first two weeks of the quarter. The student will receive an add code which will allow them to enroll in the Env S 192 course via the online Registration system (GOLD). Then the student just follows the assignments required to successfully pass the Env S 192 course.



4. Tips on How to Find and Obtain and Internship!

Besides the obvious resources such as the ESIP Internship Database, the ES Email Listserve (ESMail), and surfing the internet, here are a few additional tips to help you with your internship search:

TIP #1: Use UCSB's Career Services Office (<http://career.ucsb.edu>)

Located in Bldg. 559 (PinkCen), the mission of Career Services is to help students and alumni of the University of California identify and fulfill their career goals. They serve as the bridge between their college experience and employment or graduate school, helping them apply what they have learned. By providing comprehensive resources, programs, and counseling on career development, internships, employment, and graduate school info, connect with employers, and attain their life goals.

Their principle services include:

- Provide undergraduates, graduate students and alumni with caring, customized service, individualized to meet the changing needs of students and the job market
- Participate in a wide range of partnerships with employers, campus and local communities, and academic and administrative departments to enhance the development of students
- Employ the best tools -- both human and technological -- to maximize the accessibility and effectiveness of our services
- Maintain a collection of carefully selected resources both in our library and on-line

One of the many services they provide includes the "**Internship Directories & Handouts**" section located in their Internship section of the Employment area of Career Services. An example of some of the databases they maintain include:

- *America's Top Internships* (A.11): Includes more than 18,000 internship positions
- *The Back Door Guidebook to Short Term Job Adventures* (A.20): Adventure Short-term Work Experiences. Includes Recreation & Outdoor Adventure Options, Wilderness Experiences, Environmental Education, Socially Responsible/Green Experiences, Artistic Adventures, and Going Abroad organized by interest category, geography or alphabetically
- *Directory of International Internships- A World of Opportunities* (A.13): A comprehensive guide to international internships sponsored by universities, government agencies, and private organizations.
- *Peterson's Learning Adventures Around the World* (A.07): Describes 2,500 learning vacations from cooking in Provence to digging for ruins in Belize to hiking in rainforests or learning Spanish in Salamanca
- *Peterson's 2000 Internships* (A.08): More than 50,000 internship opportunities organized by industry categories as well as geographic, field of interests, paid options, and listings for international students
- *Preparing to Lead* (A.06): The College Women's Guide to Internships and Other Public Policy Learning Opportunities in DC
- *Work Abroad: The Complete Guide to Finding a Job Overseas* (A.02): Contains chapters on international careers, short-term jobs, internships, volunteering abroad, teaching overseas, K-12, and university teaching options.

Each quarter Career Services offers a variety of **Career Fairs and Workshops** designed to help students choose the right major, find a job or internship, or to apply for just the right graduate school:

- **Build Your Resume Workshop**: Learn how to create and update your resumes and prepare for campus events such as the *Science and Technology Fair*
- **Greening of Your Resume Workshop**: This workshop addresses how to develop a "green version" of your résumé to prepare for environmental careers. Learn what hiring managers are looking for when

they advertise for environmental positions

- **Interview Skills Workshops:** Covers topics such as the importance of language skills, preparing for interviews, questions to ask employers, and closing the Interview
- **Prepare for Graduate School Workshops:** Topics will include "applying to law school" and "is there an MBA in your future?"

Visit Career Services' Career Resource Room: This facility is great for students who are trying to figure out a major, research careers or find internships and jobs. You can visit with a Career Counselor who can answer any quick questions, review drafts of your resume, edit your statement of purpose and/or help you brainstorm how to uncover jobs in a particular field. It also contains career binders, books and videos that contain information on hundreds of careers, including what professionals in the field do, how much they are paid, training requirements, whether the field is growing or shrinking, etc. Its state-of-the-art computer lab, with super-fast Internet speeds, is your connection to finding FT/PT jobs & internships, taking career assessments, and/or just surfing the Internet to access and research career-related information. The computer lab also contains access to a number of career and graduate school assessment tools such as "Choices," a software program that matches careers and graduate schools to your interests, skills and academic areas of interest. Choices contains Information on more than 750 different occupational fields.

TIP #2: Visit the Career and Job Information Section on UCSB's Library Site: *Info Surf*

The UCSB Library has produced a wonderful index of valuable information relating to career and job information on their website: <http://www.library.ucsb.edu/subjects/career.html> This site has links to a variety of subjects, including: Self Assessment Resources, Career Identification resources, Job Announcements, Personal Presentation, and Career SuperSites.

The first four sections of this site corresponds to the four steps of the career development process. In Self Assessment, resources help you assess your strengths, interests, and values, and relate them to career choice. Career Identification resources give descriptions, forecasts, and other information about specific careers. Job Announcements contains links to a wide variety of job ads. In Personal Presentation, there are sources of information on how to present yourself to a prospective employer, and on researching a company in preparation for an interview. The final section, Career SuperSites, has links to several extensive career and job information sites.

TIP #3: Use Personal Contacts, Friends, and Family

Many students feel intimidated or uncomfortable using family friends or acquaintances to line up internship opportunities. DO NOT let this happen to you. One of the most successful methods UCSB graduates use to obtain their internships and/or jobs has been through personal references. There is nothing wrong with "using your connections." It is just another resource available to you in search for that perfect internship.

Some students feel that using a personal contact to line up an internship is taking the easy way out so they insist on finding a position completely on their own. As noble as this may seem, many past student interns will attest, it is often very frustrating for a first time internship seeker with no "real world experience" to get their "foot in the door." Just keep in mind, the "real world" is not always a fair or ideal one, and business conducts itself in a very aggressive and competitive manner. The decision of which resources one uses to located an internship is up to each student, but remember there are hundreds of equally qualified students out there who will be looking for the same internship opportunities.

TIP #4: Professional Career Interviews and the Environmental Studies Associates

One of the better ways to explore potential internship and/or career fields is to set up personal interviews with environmental professionals. Many employees within environmental organizations are well aware of

the difficulties and decisions a current environmental studies student is facing. More often than not, they are willing to sit down with a student during their lunch break or after work and discuss what they do and how one might “break into” their career field. These one on one sessions are referred to as **Professional Career Interviews** and differ from a regular job or internship interview. Motivated students will set up these meetings with the understanding that they are not interviewing for a specific position, but rather they are interested in obtaining an insight or personal perspective from someone who has already “jumped through the hoops.”

The UCSB Career Services is a great place to obtain names and contact information. But the ES Program also has its own community support group, called the **Environmental Studies Associates (ESA)**, which consist of former ES Alumni and local environmental professionals. The sole purpose of this organization is to support the UCSB ES Program and its students in any way it can. Often, its members will hold career mixers or other similar events where they mingle with students and answer any questions they might have about their particular job or career field. Check with the ES Academic Advisor for up and coming ESA events as current ES students are welcome to attend all ESA events.

5. Words of Wisdom from Past ESIP Participants

***Question:** Based on your Environmental Studies education and internship experience, what advice would you give to a new ES freshman and/or future ES interns?*

- Internships are a positive experience which allows you to get a taste of what goes on outside of the classroom and allows you to set realistic future goals.
- Take a proactive stance not a reactive one. Start early. Get involved right away. Find something in the community or through school that you love to do. Be a volunteer. Be somebody.
- Try a variety of internships to see where they feel most comfortable and to open up windows of opportunities for possible careers.
- New freshman should start planning ahead early and most definitely go and talk to their professors and advisors. The sooner you know what your options are, the easier things are.
- The ES major is as comprehensive as a major gets. The most real world learning occurs in this major, but to get a complete real world understanding DO AN INTERNSHIP!
- Not to expect everything to happen at once and to work hard at it - discussing your roles with faculty and your supervisor would be very useful to great a more diverse internship experience.
- To take your internship seriously and to always remember that your job is an extended classroom. You should always be learning from all your experiences. If you feel like you're simply doing grunt work (filing, phone calls) let your supervisor know.
- Pay attention to details in your classes, because they apply in jobs later on. You can also answer questions in interviews etc.
- Internships are something you've got to do! I think in the long run you end up learning more about yourself than what the job has to offer! And that is a real asset.
- Really search for what interests you, don't just settle for the first offer you get.
- Do an internship as soon as possible and as many as you can. Try to stay there for about six months. Also try to develop a network of people you can use as references.
- Don't focus just on one thing, always try to learn from both sides of the coin.
- Work hard and learn as much as you can because having experience is what companies and job head-hunters are looking for, not if you got an A on a book report.

ENV S 192 - INTERNSHIP IN ENVIRONMENTAL STUDIES

Petition to Waive Major Requirement

Complete and return this form with your Application and Resume to the Internship Coordinator only of you are not a student majoring in Environmental Studies or Hydrologic Sciences

Name: _____ Date: _____

Class Standing: Jr. or Sr. Cumulative GPA: _____

Major(s) and emphasis: _____ Perm # _____

Email: _____ Local Phone # _____

Please answer the following:

1) *What course work, if any, have you completed in the Environmental Studies Program?*

2) *How will an ES Internship benefit you academically, professionally, and/or personally?*

3) *Why do you need academic credit through the ESIP instead of your home department?*

I have read the internship information guide lines and understand what is expected from an intern and feel that I can successfully complete an internship through the ESIP.

Student's Signature _____

Internship Coordinator's Comments:

ES Coordinator's Signature _____

ENV S 192 - INTERNSHIP IN ENVIRONMENTAL STUDIES

ESIP Student Internship Application

Complete and return this form along with a draft copy of your resume to either the Environmental Studies Peer advisors or the ES Internship Coordinator/Academic Advisor.

DATE: ___/___/___ CURRENT QTR: _____ E-MAIL: _____
(You must have an address to be approved for the ESIP)

NAME: _____ MAJOR(s): _____

GPA(overall): _____ JUNIOR _____ or SENIOR _____
(at least 3.0 is required, seek GPA waiver if lower)

CURRENT ADDRESS: _____

CURRENT PHONE: # _____ PERM # _____

What quarter(s) do you want to do an internship?

Fall _____ Winter _____ Spring _____ Summer _____

Where do you plan on doing your internship(s)? _____ *In the Santa Barbara area*
_____ *In California*
_____ *Other:* _____

Why do you think it is important to do an internship and how will it help you?

Continue on the other side...

As an Intern, what specific skill(s) do you want to learn?

Examples: EIR/EIS review and preparation, how to teach an environmental education program, how to conduct field research, learn the ropes of the coastal planning process, etc.

Do you have any idea what career field you may obtain the skills mentioned above?

What upper-division ES and/or outside concentration courses have you taken ?

I certify that: ___ 1) *A current resume is attached.*
___ 2) *I have read the ESIP info and understand the ESIP procedure that must be followed to receive academic credit.*
___ 3) *I have attended an ESIP Info/Orientation Seminar or talked with one of the ES Peer Advisors about the ESIP. (Seminar date here): _____*

Student's Signature

Date

RETURN THIS APPLICATION AND A COPY OF YOUR RESUME TO THE ES PROGRAM ADVISOR!

Notes:

Approved for participation by: _____

(ESIP Coordinator or Peer Advisor's Signature)